



19º período de sesiones del Foro Permanente para las Cuestiones Indígenas

Nueva York, 13 – 24 abril de 2020

Guía para la participación de Organizaciones NUEVAS de los Pueblos Indígenas e Instituciones Académicas



1. Con el fin de participar en esta sesión del Foro Permanente para las Cuestiones Indígenas, **EN PRIMER LUGAR TIENE QUE CREAR UN PERFIL NUEVO:**

<http://bit.ly/icso-new-profile>

O:

<http://esango.un.org/civilsociety/showNewProfile.do?method=addNewProfile&sessionCheck=false>

2. Una vez que ha complementado su perfil, su organización recibirá un correo electrónico de confirmación (un ejemplo se muestra a continuación) diciendo que su organización ha sido incorporada a nuestra base de datos. **Se le proporcionará un nombre de usuario y una contraseña.**

*** PERO la aprobación del perfil de su organización NO significa que está aprobado para participar en el 19º período de sesiones del Foro.**

The screenshot shows the United Nations Department of Economic and Social Affairs website. The main content area displays a confirmation message in Spanish: "Nuevo perfil de usuario creado exitosamente. Muchas gracias por enviar el perfil de su organización. Su solicitud será procesada por el Departamento de Asuntos Económicos y Sociales de la ONU y usted recibirá un correo electrónico a la dirección proporcionada una vez que su organización haya sido aprobada." Below this, there is a note: "Le informamos que sólo podrá acceder al sistema para actualizar sus datos si su organización es aprobada. Si tiene consultas adicionales, por favor no dude en ponerse en contacto con nosotros, poniendo el nombre de la organización en el asunto del correo electrónico." The left sidebar contains a navigation menu with items like "Consultative Status with ECOSOC", "Introduction to Consultative Status", "How to obtain Consultative Status", "Resolution 1996", "Committee on NGOs", "Quadrennial Reports", "Designating of UN reps", "Badges & Access to UN premises", "NGO Section Information", "NGO My Page", "Search NGO Database", "Calendar of Events", "Contact us", "Focal Points", "Forms & Documents", and "NGO related Questions & Answers".

Dear Sir/Madam,

Your organizational profile for "....." has been accepted in DESA's Civil Society database.

To manage your organizational profile, please go to <http://esango.un.org/civilsociety> and click on the "Login" link on the right menu. Once logged in, you may update your address and activities, upload documents and add contacts within your organization. You may also start other formal processes, such as applying for consultative status with the Economic and Social Council. Please read more on this at the NGO Branch website at <http://www.un.org/ecosoc/ngo>.

With your login information, you also have access to CSO Net -- the Civil Society Network, where you can take part and register to conferences and meetings related to economic and social development, share your projects, add your news stories, events, and more.

CSO Net may be accessed at <http://www.un.org/ecosoc/csonet>

Your login details are:

Username:

Password:

Please note that this profile acceptance registers only the details of your organization in our system and does not imply any accreditation status with the United Nations.

If you have any questions, please do not hesitate to contact us.

Best regards,

Administrator
ESA Civil Society System

3. Para administrar el perfil de su organización, sírvase visitar: <http://esango.un.org> y hacer clic en "Login" en la parte derecha del menú. Una vez que ingrese, por favor agregue el nombre de su organización, dirección, país, teléfono, correo electrónico y asegúrese de que su tipo de organización sea **Organización de Pueblos Indígenas o Institución Académica (Indigenous Peoples Organization or Academics)** y luego haga clic en "continuar" al final de la página.

The screenshot shows the 'Integrated Civil Society Organizations System' page. The main content area features a search bar and two tables of statistics:

Organizations by region	Organizations in Consultative Status with ECOSOC	
Africa	General	133
Asia	Special	3755
Europe	Roster	974
North America		
Oceania		
Latin America and Caribbean		
Not Specified		

Fields of activity	Organization types	
Economic and Social	Association	601
Financing for Development	Foundation	243
Gender Issues and Advancement of Women	Institution	54
Population	Inter-governmental organization	42
Public Administration	Local government	26
Social Development	Non-governmental organization	11272
Statistics	Media	22
Sustainable Development	Private sector	81
Peace and Development in Africa	Trade union	13
Conflict Resolution in Africa	Others	124
NEPAD	Academia	164
	Indigenous Peoples/Peoples' Organizations	146

New profile

General | Contacts & Participation | Activities | Additional Information | Main Objective and Login Details

Thank you for your interest in submitting the profile of your organization. Please complete all five pages of this form. After each page, click the **Continue** button at the bottom of the page. On the last page, click the **Submit and send email notice** Button. A substantive officer in DESA will receive an email notice and review your organizational profile. You will be informed once your profile has been accepted and included in our database.

* Asterisked items must be filled in

* Organization's name:  
 After entering the Organization's name, click the **Check duplicate** button to see if an organization with this or a similar name already exists in our database.

Organization's name (English):
 (required if the above name is not English)

Organization's acronym:

Organization's acronym (English):

Former Name(s):
 (if a different name before)

Headquarters address 

* Address:

* Country -- OR -- Other geographical designations

Phone:

Fax:

* Email:

Web site:

+ Preferred mailing address (if different from above)

* Organization type:

* Languages:
 (used by the organization)

4. Seleccione "**Desarrollo social**" como su tipo de contacto, agregue su **nombre, apellido, dirección, teléfono, correo electrónico** y luego haga clic en "**Continuar**" al final de la página.

Profile General has been saved

Please add at least one contact for your organization.

If you like to add another contact, click the **Save** button at the bottom of the page. You will be directed to a contact summary page that allows you to add further contacts by clicking on "New contact". If you like to continue to the "Activities" page, click the **Continue** button.

* Asterisked items must be filled in

* Contact Type: Advancement of Women
 Application
 Committee on NGOs Represent:
 Conference Focal Point
 Designation

Select one or more contact types that best describe the area of expertise of the person. For the types "Application", "Designation", "Quadrennial Report" and "Re-classification", the person will be responsible for submitting and updating information related to Consultative Status with the Economic and Social Council.

Title:

* First Name:

* Last Name:

Mailing address (if different from headquarters)

Address:

Country -- OR -- Other geographical designations

Phone:

Fax:

Email:

Communication preference: Email Fax Letter

Position:

Department:

5. Seleccione **"Desarrollo social"** como su área de especialización, complete la sección sobre la **"Misión de su organización"** y luego clic en **"Continuar"** al final de la página.

Profile Contacts & participation has been saved * Asterisked items must be filled in

Areas of expertise & Fields of activity:
(Please select the fields of activity and then the areas of expertise for each field.)

- Economic and Social
- Financing for Development
- Gender Issues and Advancement of Women
- Population
- Public Administration
- Social Development**
- Statistics
- Sustainable Development
- Peace and Development in Africa
- Conflict Resolution in Africa
- NEPAD

Geographic scope: International Regional National Local

Country of activity:

Other geographic areas of activity:

Millennium Development Goals:

Mission statement:
(Characters left: 3950)

Year established (YYYY):

Year of registration (YYYY):
(by a government authority)

Organizational structure:
(Characters left: 3950)

Number and type of members:
(Characters left: 3950)

Affiliation with NGO networks:

Funding structure:
(select all that apply)

Funding structure other:
(Please specify)

6. Haga clic en **"+ Desarrollo social"** e indique qué **pueblos indígenas** están representados en su organización (**incluidos los nombres de pueblos indígenas específicos y sus comunidades, territorios y subgrupos**); proporcione una **breve descripción de su trabajo relacionado con las cuestiones indígenas**, y haga clic en continuar al final de la página.

Profile Activities have been saved

Click the + sign below to add additional information in substantive areas of economic and social affairs. Please provide as much details as possible.

+ Sustainable Development
If you like to obtain more information about sustainable development issues, please visit our website.

- Social Development
If you like to obtain more information about social development issues, please visit our website.

Affiliation with other organizations:
(e.g., networks, intergovernmental organizations, research institutes)
(Characters left: 3950)

Publications:
(title, year, frequency)
(Characters left: 3950)

Purpose of the organization:
(Characters left: 3950)

Activities relevant to the conference of States Parties to the convention on the Rights of Persons with Disabilities:
(Characters left: 3950)

Confirmation of the activities of the organization at the regional, national or international level:
(Characters left: 3950)

A list of members of the governing body of the organization, and their countries of nationality:
(Characters left: 3950)

Description of the membership of the organization, indicating the total number of members:
(Characters left: 3950)

+ Advancement of Women
If you like to obtain more information about advancement of women issues, please visit our website.

+ Forests
If you like to obtain more information on forest issues, please visit our website.

+ Public Administration and Development Management
If you like to obtain more information on public administration issues, please visit our website.

+ Informal regional network of NGOs
If you like to obtain more information about the informal regional network on NGOs, please visit our website.

+ Office of the Special Adviser on Africa

+ Other UN Entities

Continue Cancel Reset

7. Seleccione "**Desarrollo social**" como objetivo principal, escriba su contraseña en los detalles de inicio de sesión y haga clic en "**Enviar y enviar un aviso por correo electrónico**" al final de la página.

Profile Additional Information has been saved

Once you have completed this page, please click on the **Submit and send email notice** button. A substantive officer in DESA will receive an email notice and review your organizational profile. You will be informed once your profile has been accepted.

* Asterisked items must be filled in

* Main Objective for submitting a profile

Please select one main objective why your organization would like to be included in our database. The selection of the main objective will decide which substantive office in DESA will review your profile.

- Special Event / Application for Consultative Status with ECOSOC
- Sustainable Development
- Social Development
- Advancement of Women
- Financing for Development
- Forests
- Public Administration
- Department of Public Information
- NEPAD/Office of the special adviser on Africa

Login Details

Please enter a username and password which must be at least five characters and/or numbers long. Once your profile has been accepted, you will use this username and password to login to your organizational profile.

* Username:

* Password:

* Re-type Password:

8. Revisaremos la información proporcionada en el perfil de su organización y si se determina que es relevante para el trabajo del Foro, le enviaremos un correo electrónico (con instrucciones) informándole que su organización **ESTA OFICIALMENTE APROBADA** para participar en el período de sesiones del Foro. **Sírvase registrar a cada persona de su organización que vaya a asistir al período de sesiones in una base de datos diferente.** Un enlace para registrar a sus participantes en esta base de datos se proveerá.