

# EXPERT MECHANISM ON THE RIGHTS OF INDIGENOUS PEOPLES (EMRIP)

## 18th Session

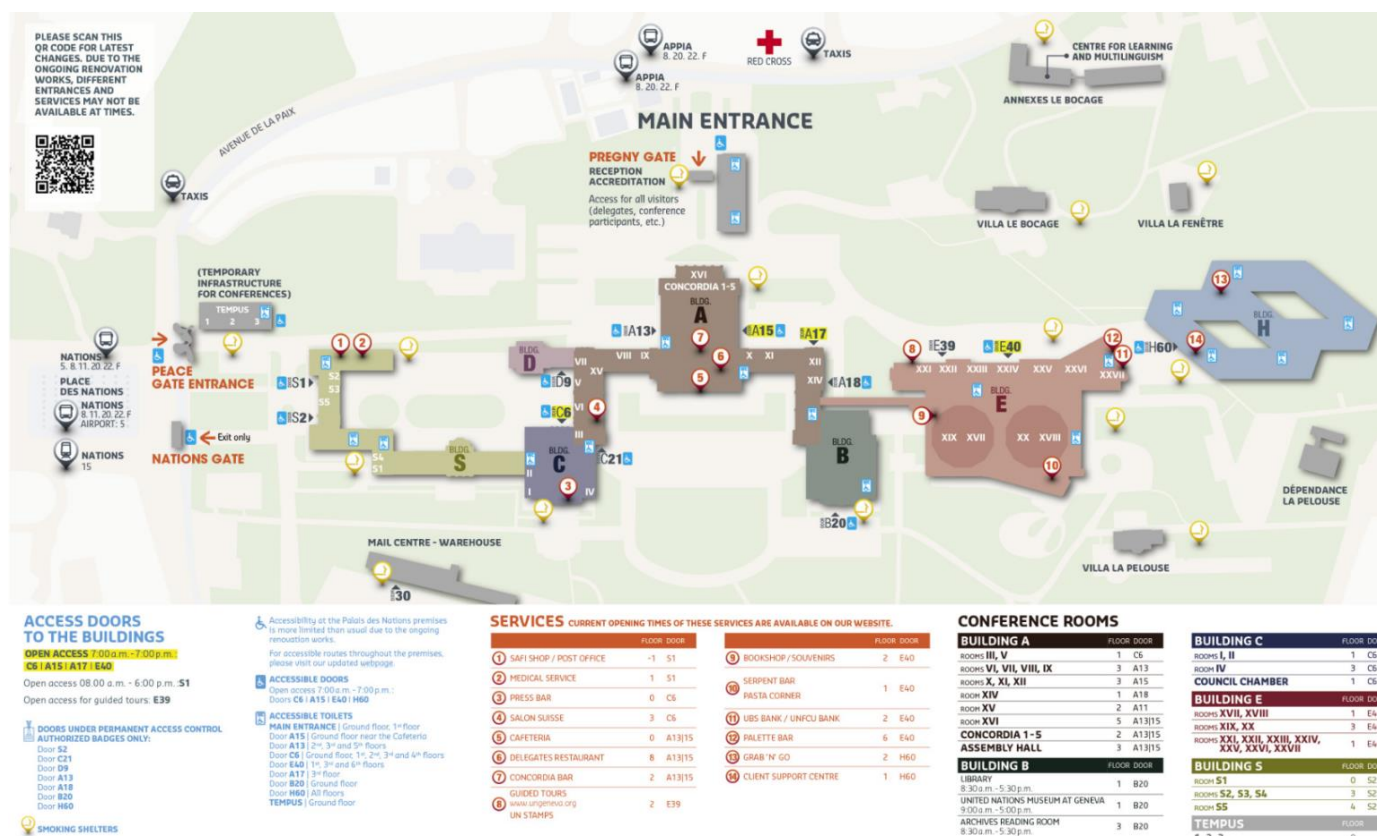
## July 2025

## Docip Services



Docip provides the following tools and services for **Indigenous Peoples' delegates** to facilitate their work during the 18th session of the Expert Mechanism on the Rights of Indigenous Peoples (EMRIP). Most of the services are **free**, and all documents are published in **four languages: English, Spanish, French and Russian**.

### Where can you find us at the Palais des Nations?



You will find Docip's office in Rooms E.3010/12 (Building E). All plenary sessions will be held in Conference Room XIX and side events in Conference Rooms XXI, XXII, XXV and XXVII (Building E)

## Technical Secretariat

The Technical Secretariat is a space available to Indigenous delegates to meet and work in throughout the week of the Expert Mechanism. Our offices are located in **Rooms E3010/12** (Building E, 3<sup>rd</sup> Floor, immediately below Room XIX).

This space will be open from **9:00 am to 6:00 pm** from **Monday 14 July** to **Friday 18 July** and will offer the following services:

### 1. Access to computers, printers, and photocopiers

Docip can provide a limited number of laptops to delegates; we also offer printing, scanning and photocopying services. When the Technical Secretariat is closed, you may use the computers available in common areas of the UN Building.

### 2. Translation services in English – Spanish – French – Russian:

Docip translates different documents, such as:

- Statements and interventions
- Communications (with the Special Rapporteur, Members of the Expert Mechanism, UN agencies, etc.)
- Reports
- Presentations/flyers for side events

Translation requests are to be sent via this form: [EMRIP 18 Translation request](#)

For a document of 2-3 pages, we can ensure delivery within 24 hours.

For documents exceeding 3 pages in length, expect 48 hours delivery time.

### 3. Interpretation services in English – Spanish – French – Russian:

Interpretation requests are to be sent via this form: [EMRIP 2025 Side Events - Interpretation request](#)

Docip's focal point, **Lorena White**, [lorena.white@docip.org](mailto:lorena.white@docip.org)

We provide interpretation services for:

- Your informal or bilateral meetings (with the Special Rapporteur, Member States, Indigenous organizations, etc.): *service supported by Docip upon availability of interpreters.*
- Your Caucus meetings: *service supported by Docip upon availability of interpreters.*
- Your side events: *please consult the price list below to refer to the applicable rate.*

Type of organization	Hourly rate per language combination EN<>SP / EN<>FR / EN<>RU	Admin Fee	One language combination (e.g.: EN<>SP)	Two language combinations (e.g.: EN<>SP + EN<>FR)	Hourly rate per interpreter (all taxes included)
Indigenous organizations <i>without funds</i>	Funded by Docip and/or Interpreters. <i>Subject to approval</i>				
Indigenous organizations <i>with funds</i>	160 CHF	0%	1 hour x 160 CHF = <b>160 CHF</b>	1 hour x 320 CHF = <b>320 CHF</b>	<b>80 CHF</b>
NGOs in coalition with Indigenous Peoples	300 CHF	10%	1 hour x 300 CHF + 10% = <b>330 CHF</b>	1 hour x 600 CHF + 10% = <b>660 CHF</b>	<b>150 CHF</b>
International Organisations, UN agencies, enterprises, etc.	400 CHF	10%	1 hour x 400 CHF + 10% = <b>440 CHF</b>	1 hour x 800 CHF + 10% = <b>880 CHF</b>	<b>200 CHF</b>

\* Please consider that all our invoices include 30 CHF per language/day of Bank fees. Starting in 2025 organizers wishing to hold a side event must cover a technician fee to UNOG, this may be directly settled with UNOG via your Business Partner (BP) Number. In case you do not possess a BP Number we will add the technician fee to your invoice to process it ourselves.

#### 4. New service: Proofreading of Statements

If you would like some assistance with proofreading your statement (spelling, grammar, linguistic clarity, etc.), please send your request to: [translation@docip.org](mailto:translation@docip.org)

## Documentation Services

- Docip collects **documents relating to the rights of Indigenous Peoples** and makes them available in [its database](#) as part of its mandate.
- This contributes to the **Memory of the World process** by collecting evidence of the Indigenous Peoples' experience as Human Rights Defenders, and to the recognition of the rights of Indigenous Peoples at the international level.
- We respond to **information requests and undertake research** for Indigenous Peoples' representatives, academics, diplomatic missions, and other interested parties.

#### During EMRIP, Docip:

- Collects statements made by Indigenous Peoples - available upon request at our documentation center.
- Makes statements available on a regular basis.

Please send a copy of your intervention/statement to our documentation service! Our volunteers will **ask you for it in the conference room**, but you can also bring it directly to our office or send it by email to: [documentation@docip.org](mailto:documentation@docip.org). Thank you!

## Publications

Docip provides Indigenous Peoples worldwide with clear and accessible insight into international discussions that concern them. It also gives readers the tools needed to follow up and engage in the

discussions conducted at the international level, in relation to issues faced by Indigenous Peoples as to the recognition of their rights.

#### ○ **Docip publications:**

- **summarize the interventions** made before the relevant international mechanisms that might be of interest to Indigenous Peoples, while respecting our principles of neutrality and impartiality.
- are **published in four languages (EN, SP, FR & RU)**.
- are shared through our **social media** ([Facebook](#) and [Twitter](#) (X) pages) and by **email**.

Each year, Docip publishes two **Summary Notes** (summaries of **UNPFII** and **EMRIP** sessions).

These summary notes provide a concise summary of the discussions, statements and points raised during the conference. These documents will be made available in the four languages and will be delivered in the months following the respective conferences.

To **receive our Summary Notes**, please use the following link: <https://www.docip.org/en/lists/>

## Training Sessions

Docip offers training services to Indigenous delegates, that break down of two parts:

- (1) a capacity-building program, and
- (2) an in-country visit/follow-up of Docip's training conducted the previous years

- **Capacity-building program**

This program takes place once a year in Geneva and provides a group of delegates from a common Indigenous region access to one or more international mechanisms in accordance with the international agenda. The program focuses the training on international mechanisms, as well as on documentation of human rights violations.

- **In country visit/ follow-up of the previously conducted training**

To ensure the quality of its service, Docip monitors the training it has previously provided to Indigenous organizations by conducting follow-up and in-depth country visits. This comprehensive approach provides an opportunity for broader Indigenous communities in the field to benefit from the knowledge and experience acquired during previous sessions. Furthermore, Docip remains available to assist with specific cases or answer requests pertaining to Indigenous Rights issues.

**Do not hesitate to contact us during this 18th Session of the Expert Mechanism to express needs or offer feedback on the training you have already participated in with Docip.**

For more information on Docip Trainings, please contact our UN Advocacy Officer **Anne-Charlotte Lagrandcourt** [ac.lagrandcourt@docip.org](mailto:ac.lagrandcourt@docip.org)

## Information Service

Docip provides and transmits useful information on international issues of interest to Indigenous Peoples' organizations and their supporters.

**Before the EMRIP session**, we specifically share information on:

- Docip services
- Indigenous Peoples Caucus's preparatory and follow-up meetings
- Information from the EMRIP Secretariat
- Important official documents for the session
- Side events

**During the session**, you will find a dedicated webpage, <http://docip.org/en/emrip18> on our website, as well as a calendar listing of official meetings and side events, <http://docip.org/en/emrip18-prog>

Our [Facebook](#) and [Twitter/X](#) pages will keep you updated on last-minute changes, deadlines, and important events.

For further information, or to submit information that you would like to publish or share, please contact **Pascal Angst** ([pascal.angst@docip.org](mailto:pascal.angst@docip.org)).

To read our weekly newsletter you can visit our website (<https://bit.ly/docip-news>) or subscribe to our mailing list: <http://docip.org/en/lists>

To discover our activities on social media, follow us on **Facebook** (@docip.org) and **X** (@docip\_en).

## Legal and advocacy services on UN mechanisms

Docip provides legal and advocacy advice and support to Indigenous Peoples with:

- UN mechanisms and procedures (legislative process, civil society consultations, calls for proposals, etc.);
- advocacy actions to be taken;
- facilitating contacts with key actors (UN experts and other human rights mechanisms, delegates, and organizations);
- following up on key elements of UN mechanisms' agendas; and
- legal review of statements/communications/reports before/during/after the conference.

For more information about UN Mechanisms, please contact **Anne-Charlotte Lagrandcourt** ([ac.lagrandcourt@docip.org](mailto:ac.lagrandcourt@docip.org)) or set up an in-person meeting at Docip's office from 9:00 am to 6:00 pm.

## Legal and advocacy support services at the European Union

Docip strives above all to facilitate the exchange of information between European institutions and Indigenous Peoples who wish to inform the European Union (EU) about challenges experienced by their communities at the local level.

Our office in Brussels is available to Indigenous Peoples to support them with:

1. Informing and assisting them on EU processes (legislative process, civil society consultations, calls for proposals, etc.)
2. Facilitating contacts with the EU institutions
3. Informing them on key elements of the European agenda
4. Assisting Indigenous Delegates who wish to:
  - Raise awareness among EU decision-making members and involve them in Indigenous issues in order to make these issues, in the long term, an EU priority.
  - Encourage the EU to act to support them against the abuses experienced by their communities.

For information about EU mechanisms, please contact **Mathias Wuidar** ([mathias.wuidar@docip.org](mailto:mathias.wuidar@docip.org)), or set up an in-person meeting at Docip's office from 9:00am to 6:00pm.

## Docip Director

Our director Rémi Orsier will be present at the EMRIP meeting. To make an appointment, you may contact him via [remi.orsier@docip.org](mailto:remi.orsier@docip.org).

*Docip/June 2025*

With the support of:



*The contents of this document are the sole responsibility of Docip and can under no circumstances be regarded as reflecting the position of funding organizations.*