

Docip services during the 16th session of the Expert Mechanism on the Rights of Indigenous Peoples (EMRIP)

Docip provides the following tools and services for Indigenous delegates to facilitate their work during the 16th session of the Expert Mechanism on the Rights of Indigenous Peoples



Technical Secretariat

The Technical Secretariat is a space available to Indigenous delegates to meet and work in throughout the week of the Expert Mechanism. Our offices are located in **Conference Room E1012 and 1014/16**, behind Room XVII.

This space will be open from **9:00 am to 6:00 pm** from **Monday 17 July** to **Friday 21 July** and will offer the following services:

1. Access to computers, printers, and photocopiers

Docip can provide access to a limited number of laptops to delegates in Docip Conference rooms. We also offer printing, scanning and photocopying services.

2. Translation services in English – Spanish – French – Russian:

Docip translates different documents, such as:

- Statements and interventions
- Communications (with the Special Rapporteur, Members of the Expert Mechanism, UN agencies, etc.)
- Reports
- Presentations/flyers for side events

For a document of 2-3 pages, we can ensure delivery within 24 hours. For documents greater than 3 pages, expect 48 hours delivery time.

Please send your translation requests through this [form](#).

3. Interpretation services in English – Spanish – French – Russian:

Please send your interpretation requests during the EMRIP using this [form](#). Docip's Coordinator of Technical Secretariats & focal point is [Lorena White](#).

We provide interpretation services for:

- Your informal or bilateral meetings (with the Special Rapporteur, Member States, Indigenous organizations, etc.): **Service provided by Docip upon availability of interpreters.**
- Your Caucus meetings: **Service provided by Docip upon availability of interpreters.**
- Your side events: **Please consult the price list below to refer to the applicable rate.**

Type of organisation	Hourly rate per language combination (EN><SP or EN><FR or EN><RU)	Admin Fee	One language combination (e.g. : EN<>SP)	Two language combinations (e.g. : EN<>SP + EN<>FR)
Indigenous organizations <i>without funds</i>	Funded by Docip Subject to approval			
Indigenous organizations <i>with funds</i>	160 CHF	0%	1 hour x 1 language = 160 CHF	2 hours x 2 languages 140 CHF = 320 CHF
NGOs in coalition with Indigenous Peoples	300 CHF	10%	1 hour x 1 language + 10% = 330 CHF	2 hours x 2 languages 10% = 660 CHF
International Organisations, UN agencies, enterprises, etc.	400 CHF	10%	1 hour x 1 language + 10% = 440 CHF	2 hours x 2 languages + 10% = 880 CHF

Documentation Services

- Docip collects all types of documents relating to Indigenous issues and makes them available on its database as part of its mandate.
- We provide a memory of the process of recognizing the rights of Indigenous Peoples at the international level.

- We respond to information requests and undertake research for Indigenous Peoples' representatives, academics, diplomatic missions, and other interested parties.

The Documentation Center collection contains the following resources:

- **Digital documents**

- Statements made by indigenous representatives, international organizations and governments.
- Documents from UN treaty bodies and agencies such as WIPO that are related to indigenous peoples.
- Documents linked to the follow-up of the World Conference on Indigenous Peoples, as well as preparatory literature.

- **Journals**

- **Monographs and Thematic Files**

During EMRIP, Docip:

- Collects statements made by indigenous peoples during the EMRIP sessions.
- Collects speakers' lists.
- Makes statements available on [our online portal](#) on a regular basis.

For more information, please contact our Team Assistant [Tristan Harnisch](#).

Please deliver a copy of your intervention/statement to our documentation service!

Our volunteers will **ask you for it in the conference room**, but you can also bring it directly to our office or send it by [email](#). Thank you!

Docip Publications

Docip provides Indigenous Communities worldwide with clear and accessible insight into the international discussions that concern them. It also gives readers the tools needed for following and engaging in the discussions conducted in the international arena that are related to the recognition of issues confronting indigenous peoples and to their rights.

The publications:

- summarize the interventions presented in the relevant international mechanisms that might be of interest to Indigenous Communities, while respecting our principles of neutrality and impartiality.
- are published in four languages: English, Spanish, French and Russian.
- are distributed by regular mail, on our **social media** ([Facebook](#) and [Twitter](#) pages) and by **email**, to reach Indigenous Communities in remote areas and raise awareness about these issues.

Each year, Docip publishes two **Summary Notes** (summaries of UNPFII and EMRIP sessions). These summary notes provide a concise summary of the discussions, statements and points raised during the conference. These documents will be made available in English, Spanish, French and Russian and will be delivered in the months following the respective conferences.

To receive our publications by email, please use this [link](#).

Docip Training Sessions

Docip offers a training service to indigenous delegates that consists of two parts: (1) a capacity-building program, and (2) a follow-up of the training already conducted by Docip in previous years:

● Capacity-building program

This program takes place once a year in Geneva and provides a group of delegates from a common indigenous region access to one or more international mechanisms in accordance with the international agenda. The program aims to provide training on international mechanisms, as well as on documentation of human rights violations.

● Follow-up of the training previously conducted

To ensure the quality of its service, Docip monitors the training it has already provided to indigenous organizations and is always available to respond to specific requests related to topics covered during past training.

Do not hesitate to contact us during this 16th Session of the Expert Mechanism to express needs or offer feedback on the training you have already participated in with Docip.

Additionally, please note that, as of 2019, Docip is no longer providing training to newcomers at international conferences (UNPFII and EMRIP). This shift is intended to avoid interference with the United Nations Voluntary Fund, which carries out this type of training with Indigenous delegates at international conferences.

For more information on Docip Trainings, please do not hesitate to contact our UN Advocacy Officer [Anne-Charlotte Lagrandcourt](#).

Docip Information Service

Docip provides and transmits useful information on international issues that are of interest to Indigenous Peoples' organizations and their supporters. We publish information in four languages (English, Spanish, French, and Russian).

Before the EMRIP session, we relay information on the following subjects:

- Docip's services
- Indigenous Peoples Caucus's preparatory meeting and follow-up meetings
- Important official documents for the session
- Side events

You can read these news and information updates on [our website](#) or receive them directly in [your mailbox](#).

During the session, you will find on [our website](#) updated information and agenda, listing official meetings and side events for each day.

Follow our [Facebook](#) and [Twitter](#) accounts to stay updated on last-minute changes, deadlines, and important events.

For any question, and to submit information on your events, projects or publications for our newsletter, please contact our Information Officer [Pascal Angst](#).

Docip legal and advocacy services on UN mechanisms

Docip provides legal and advocacy support to Indigenous Peoples to:

- Inform on, and assist with, UN mechanisms and procedures
- Advise on advocacy actions to be taken
- Ease access to key actors, delegates, and organizations
- Follow-up on Treaty Bodies' and UN mechanisms' agendas and procedures
- Review and edit of statements/communications/reports during the EMRIP

For more information, please contact our UN Advocacy Officer [Anne-Charlotte Lagrandcourt](#) or set up an in-person meeting at Docip's office from 9:00 am to 6:00 pm throughout the session. These services are free. Interpretation and translation are available upon request (English, French, Spanish, and Russian).

Docip Services at the European Union

PURPOSE: Docip strives above all to facilitate the exchange of information between European institutions and Indigenous Peoples who wish to inform the European Union (EU) about challenges experienced by their communities at the local level.

Our office in Brussels is available to Indigenous Peoples to support them with:

- Informing and assisting them on EU processes (legislative process, civil society consultations, calls for proposals, etc.)
- Facilitating contacts with the EU institutions,
- Informing them on key elements of the European agenda,
- Assisting Indigenous Delegates who wish to:
 1. Raise awareness of EU decision-making members and involve them in indigenous issues to make these issues, in the long term, an EU priority.
 2. Encourage the EU to act to support them against the abuses experienced by their communities.

If you have questions or wish to get in touch with a member of our team in Brussels, you can email our EU Advocacy Officers [Mathias Wuidar](#) or [Federica](#)

[Peci](#), you may also organize an in-person meeting at Docip's office during the EMRIP.

Docip Director

Our director **Rémi Orsier** will be attending the EMRIP and preparatory caucus meetings from July 15th to July 21st.

Please do not hesitate to [email](#) him.

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With the support of:



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VILLE · DE · GENÈVE



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