



## Accreditation to the 12th session of EMRIP (15-19 July 2019)

To be accredited for the 12<sup>th</sup> session of the Expert Mechanism on the Rights of Indigenous Peoples (EMRIP), you need to register via **the Platform Indico**.

To register you will need: your passport or identification document and a photo. Registration is open till 12 July 2019.

### How to register via INDICO: 3 steps

If you have no account yet (otherwise, go directly to step 3)

- 1) Create your account: (if you also participated at other conferences, such as the Human Rights Council in 2017-2019, or the 11th session of EMRIP, the account remains the same. If so, you can go to step 3).
  - Go to Indico at: <https://reg.unog.ch/>
  - Click on *Login* in the upper right corner
  - Click the *Create a new account* button
  - Fill in your personal information on the form (must match your identification document!)
  - Upload your picture which should comply with the following standards: <http://bit.ly/Photo-UN>
  - Click on *Confirm* to submit your profile information
- 2) Activate your account:
  - You will receive an automated email from the system confirming your account and asking you to activate it.
  - Once you click on the Activation Link in the email, your account will be activated and you will be able to register for EMRIP's session and any other events open to representatives of your NGO.
- 3) Register for events:
  - Log in to Indico using your credentials (as in Step 1) on the EMRIP registration page: <https://reg.unog.ch/event/19370/>
  - Click the *Register now* button
  - Verify your personal details and fill in any additional required information

- Under *Representative Type*, select your category and type the name of your organization (select from the list that appears)
- Under *Organization type* choose your category (Indigenous Peoples' Organization; NGO in Consultative Status with ECOSOC; NGO not in Consultative Status with ECOSOC; UN Agency; Other).
- Under *Contribution plan* specify how your organization plans to contribute to the work of the Expert Mechanism
- Under *Organization's work* briefly describe your organization's work with regard to indigenous peoples' rights.
- Add an *Accreditation request letter* to your application. The letter has to be submitted on the official letterhead of the organization which is signed by the president, director or main representative of the organization. Example: [Name of organization], nominates [participant's full name (First name, FAMILY NAME) & title] to participate in the Twelfth Session of the Expert Mechanism on the Rights of Indigenous Peoples, to be held on 15-19 July 2019 in Geneva. NB: The names of persons must appear exactly as they appear in their passports).
- Click the **Register** button to submit your request

**Important:** you will receive an email notification when your registration has been approved (**official confirmation letter**). **Print out** the confirmation letter to pick up your badge.

Please note that each individual participant will have to register themselves. Please contact [expertmechanism@ohchr.org](mailto:expertmechanism@ohchr.org) if experiencing any technical difficulties with registration.

**Obtain a badge** upon arrival at the United Nations and before attending the session at:

Palais des Nations - Security entrance  
 Pregny Gate, 8 - 14 Avenue de la Paix  
 1211 Geneva  
 Open Monday to Friday from 8 a.m. to 5 p.m.

You are strongly advised to be at Pregny gate at least one hour in advance of the meeting. You will need to show your passport or other ID as well as the confirmation of your online registration.

Visitors cannot enter through the gate at Place des Nations and must make their way to the Pregny Gate.